

U.A.E.


Schedule of Fees

Registration and administration of companies

Free Zone Packages

Cost, €
The prices exclude VAT 5%

Company registration

<ul style="list-style-type: none"> Sharjah Airport International Free Zone - Sharjah <p>Company registration + License for 1 year + Lease of desk for 1 year + Legal support to get started: 2 Draft Agreements</p>	3499
<ul style="list-style-type: none"> Meydan Free Zone - Dubai <p>Company registration + License for 1 year + Lease of desk for 1 year + Legal support to get started: 2 Draft Agreements</p>	4399
<ul style="list-style-type: none"> Dubai International Financial Centre - Dubai (Innovation License only) <p>Company registration + License for 1 year + Lease of desk for 1 year + Legal support to get started: 2 Draft Agreements</p>	8049

◆ Registration*

1	<ul style="list-style-type: none"> Company name approval Preparation of documents for company incorporation, drafting of M&AA Filling out of the forms to Free Zone Registration of company in the Free Zone Assistance with payment of license fee Receipt of incorporation documents 	549
	* Excluding license fee (1500 - 3500 €)	

◆ Nominee and related services

2	Administration service:	
	<ul style="list-style-type: none"> Issue of Incumbency Certificate, Share Certificate, Corporate Register Preparation and submission of Economic Substance Notice and Report Compliance, KYC and AML monitoring Assistance with licence renewal Assistance with Flexi desk prolongation Assistance with communication with local authorities (tax, free zone, etc) Receipt and forwarding of correspondence 	
	Per month (applicable only to 1st year)	149
	Per year	1499
3	Company seal	199
4	Power of Attorney	999

◆ Change in company structure

5	Change of company name	999
6	Change of company address	999
7	Change of Director	999
8	Change of Shareholder: sale-purchase of shares inside the group with an instrument of transfer	999
9	Change of Beneficial owner	999
10	Amendments to the Memorandum & Articles of Association	999
11	Additional Issue of shares (excluding government fees)	999
12	Reduction of share capital (excluding government fees and court costs)	999
13	Company liquidation (excluding liquidator's and government fees)	1990
14	Suspension of the company	990
15	Company restoration (excluding government fees and court costs)	990
16	Change of company details or client in bank's records	799

◆ Other registration procedures

17	VAT Registration + Certificate	549
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◆ Other services

18	Support in opening of a bank account***	1990
	*** Excluding bank account opening fee (2500 €)	
19	Visa obtaining	2499
20	Documents delivery / per delivery	from 250
21	Legal consulting (1 hour)	250
22	Preparation of the Contract	350
23	Compliance fee for KYC & AML (more than 2 beneficial owners)	199

◆ Bookkeeping

24	Bookkeeping (up to 10 transactions per month) Per month	99
25	VAT return submission	Per quarter from 499
26	Support of audit	30% of the audit expenses

◆ Penalties for late payment

27	No payment over 2 months	termination of service
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