

# Hong Kong



## Schedule of Fees

Registration and administration of companies

### Packages - save up to 30%

Cost, €

#### Company registration

- |   |             |
|---|-------------|
| • Company registration + BRC for 1 year + Secretary for 1 year + Registered Office for 1 year + Support in opening of an account in neobank KP Pay / Airwallex + Legal support to get started: 2 Draft Agreements | <b>1090</b> |
| • Company registration + BRC for 1 year + Secretary for 1 year + Registered Office for 1 year + Support in opening of an account in neobank KP Pay / Airwallex + Legal support to get started: 4 Draft Agreements | <b>1590</b> |

#### Company transfer to YouReg

- |  |            |
|--|------------|
| • Company transfer from another service provider + Secretary for 1 year + Registered Office for 1 year | <b>629</b> |
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### ◆ Registration

- |   |   |     |
|---|---|-----|
| 1 | <ul style="list-style-type: none"> <li>• Company name approval</li> <li>• Preparation of documents for company incorporation, drafting of Articles of Association</li> <li>• Filling out of the incorporation application (NNC1)</li> <li>• Payment of registration fees</li> <li>• Receipt of incorporation e-documents</li> <li>• Issue of Share certificate</li> </ul> | 499 |
|---|---|-----|

### ◆ Nominee and related services

- |   |   |           |
|---|---|-----------|
| 2 | Business Registration Certificate .....       | 255 - 300 |
| 3 | Nominee Shareholder (legal entity)            |           |
|   | Per month (applicable only to 1st year) ..... | 39        |
|   | Per year .....                                | 394       |
| 4 | Nominee Shareholder (physical person)         |           |
|   | Per month (applicable only to 1st year) ..... | 79        |
|   | Per year .....                                | 797       |
| 5 | Director (legal entity)                       |           |
|   | Per month (applicable only to 1st year) ..... | 79        |
|   | Per year .....                                | 797       |

6	Director (physical person) <sup>1</sup>	
	Per month (applicable only to 1st year)	159
	Per year	1599
7	Secretary service:	
	<ul style="list-style-type: none"> <li>Registered Office</li> <li>Incumbency Certificate, Share Certificate, Corporate Register</li> <li>Assistance in communication with the courts, tax authorities, banks</li> <li>Signing and archiving of the documents</li> <li>Receipt and archiving of correspondence</li> <li>Compliance, KYC and AML monitoring</li> </ul>	
	Per month (applicable only to 1st year)	59
	Per year	595
8	Company seal	59
9	Power of Attorney (excluding notary certification / certified true copy and Apostille)	99
10	Power of Attorney (including notary certification / certified true copy and Apostille)	149

## ◆ Certificates and incorporation documents

11	Certificate of Continuing Registration (equivalent to Certificate of Good Standing)	149
12	Additional set of Incorporation documents under Apostille	499
13	Additional Articles of Association	
	Under Apostille	129
14	Apostille per document	25
15	Notary certification per document	479
16	Notary certification per several documents (two and more)	479
17	Notary certification per document under Apostille	499
18	Notary certification per several documents (two and more) under Apostille	499

## ◆ Change in company structure

19	Change of company name	249
20	Change of company address	249
21	Change of Director	249
22	Change of Shareholder: sale-purchase of shares inside the group with an instrument of transfer (excluding government fees depending on company's activity and value of share)	249
23	Change of Beneficial owner	990
24	Amendments to the Articles of Association	449
25	Additional Issue of shares (excluding government fees)	249
26	Reduction of share capital (excluding government fees and court costs)	499
27	Company liquidation (winding up), excluding liquidator's fee	2990
28	Obtaining confirmation of offshore status	from 1990

1. According to the new Company Ordinance private companies must appoint one natural person as a physical director

29	Company deregistration (strike off)	449
30	Restoration of the company (excluding government fees and court costs)	249
31	Company transfer from/to another service provider	199
32	Change of company details or client in bank's records	249

## ◆ Other registration procedures

33	Company search at the Registrar of Companies	
	Certified by the Registry	49
	Under Apostille	79
34	Receiving LEI code (including registration fee)	399
35	Annual maintenance / renewal of the LEI code (including fee)	249

## ◆ Other services

36	Support in opening of a bank account	1490
37	Support in opening of an account in neobank KP Pay / Airwallex	249
38	Documents delivery / per delivery	from 60
39	Legal consulting (1 hour)	250
40	Preparation of the Contract	250
41	Compliance fee for KYC & AML (more than 2 beneficial owners)	199

## ◆ Bookkeeping

42	Bookkeeping (up to 10 transactions per month)	
	Per month	99
43	Support of audit	30% of the audit expenses

## ◆ Penalties for late payment

44	No payment over 2 months	termination of service
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