

Cyprus



Schedule of Fees

Registration and administration of companies

Packages - save up to 20%

Cost, €
The prices exclude VAT 19%

Company registration

- | | |
|---|-------------|
| • Company registration + Support with TIC obtaining and registration on Ariadni portal + Support in opening a payment account in UK EMI KP PAY | 1390 |
| • Company registration + Secretary for 1 year + Registered Office for 1 year + Support in opening a payment account in UK EMI KP PAY | 3090 |
| • Company registration + Secretary for 1 year + Registered Office for 1 year + Support in opening a payment account in UK EMI KP PAY + Local Office Rent for 1 year | 6990 |

Company transfer to YouReg

- | | |
|--|-------------|
| • Company transfer from another service provider + Secretary for 1 year + Registered Office for 1 year + Support in opening a payment account in UK EMI KP PAY | 2290 |
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◆ Registration

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|---|--|-----|
| 1 | <ul style="list-style-type: none"> • Company name approval • Preparation of documents for company incorporation, drafting of M&AA, affidavit at the court • Filling out of the registration forms • Payment of registration fees • Receipt of incorporation documents, apostille of documents • Issue of Share Certificate | 999 |
|---|--|-----|

◆ Secretary and related services

- | | | |
|---|---|------|
| 2 | <p>Secretary service:</p> <ul style="list-style-type: none"> • Registered Office • Issue of Incumbency Certificate, Share Certificate, Corporate Register • Assistance in communication with the courts, tax authorities, banks • Signing and archiving of the documents, receipt of correspondence • Compliance, KYC and AML monitoring • Filing of Beneficial owner information | |
| | Per month (applicable only to 1st year) | 199 |
| | Per year | 1990 |

3	Company seal	59
4	Power of Attorney (including notary certification / certified true copy and Apostille)	249
5	Support with TIC obtaining and registration on Ariadni portal	249

◆ Certificates and incorporation documents

6	Certificate of Good Standing	249
7	Tax Residence Certificate	249
8	Tax Clearance Certificate	249
9	Additional set of Incorporation documents under Apostille	699
10	Additional Memorandum & Article of Associations: Under Apostille	249
11	Additional Incorporation certificates / per certificate: Under Apostille	149
	No Apostille	99
12	Notary certification / certified true copy per document	75
13	Apostille per document	75

◆ Change in company structure

14	Change of company name	999
15	Change of company address	249
16	Change of Director	249
17	Change of Shareholder: sale-purchase of shares inside the group with an instrument of transfer	249
18	Change of Beneficial owner	990
19	Amendments to the Memorandum & Articles of Association	from 449
20	Additional Issue of shares (excluding government fees)	249
21	Reduction of share capital (excluding government fees and court costs)	249
22	Company liquidation (excluding liquidator's and government fees)	from 2990
23	Company strike off	999
24	Company restoration (excluding government fees and court costs)	from 1999
25	Company transfer from/to another service provider	249
26	Change of company details or client in bank's records	349
27	Change of client details at the Registrar of Companies	129

◆ Other registration procedures

28	Company search at the Registrar of Companies	249
29	VAT Registration + Certificate	799
30	VIES Registration + Certificate	699

31	Receiving LEI code (including registration fee)	399
32	Annual maintenance / renewal of the LEI code (including fee)	249

◆ Other services

33	Support in opening of a bank account	1990
34	Support in opening of an account in neobank KP Pay	249
35	Office rent	
	Per month	400
	Per year	4000
36	Documents delivery / per delivery	from 50
37	Legal consulting (1 hour)	from 250
38	Preparation of the Contract	from 250
39	Compliance fee for KYC & AML (more than 2 beneficial owners)	249

◆ Bookkeeping

40	Bookkeeping (up to 10 transactions per month)	
	Per year	1490
41	Support with VAT return submission	100
42	Support of audit	30% of the audit expenses

◆ Penalties for late payment

43	No payment over 2 months	termination of service
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