



HONG KONG

Registration and administration
of companies

Schedule
of Fees

Registration

1	Company name approval Preparation of documents for company incorporation, drafting of Articles of Association Filling out of the registration forms Registration of company in the Companies Registry Receipt of incorporation documents, apostille of documents Issue of Corporate Register and Share certificate, preparation of Trust Deed Payment of fees and duties related to the registration	299
2	Business Registration Certificate	29

Nominee and related services

3	Nominee Shareholder (legal entity)	
	Per month	39
	Per year	394
4	Nominee Shareholder (physical person)	
	Per month	79
	Per year	797
5	Director (legal entity) ¹	
	Per month	49
	Per year	495
6	Director (physical person) ¹	
	Per month	99
	Per year	999
7	Secretary service:	
	<ul style="list-style-type: none"> ▪ Registered office ▪ Incumbency Certificate ▪ Share Certificate ▪ Corporate Register ▪ Assistance in communication with the courts, tax authorities, banks ▪ Signing of the documents ▪ Archiving of documents ▪ Receipt and archiving of correspondence 	
	Per month	39
	Per year	394
8	Registered Office	
	Per month	29
	Per year	293
9	Power of Attorney (excluding notary certification / certified true copy and Apostille)	99
10	Power of Attorney (including notary certification / certified true copy and Apostille)	149
11	Compliance, KYC and AML monitoring / annual	249

1. According to the new Company Ordinance private companies must appoint one natural person as a physical director.

Certificates and incorporation documents

12	Certificate of Continuing Registration (equivalent to Certificate of Good Standing)	149
13	Additional set of Incorporation documents under Apostille	499
14	Additional Articles of Association:	
	No Apostille	99
	Under Apostille	129
15	Apostille per document	25
16	Notary certification per document	199
17	Notary certification per several documents (two and more)	249
18	Notary certification per document under Apostille	229
19	Notary certification per several documents (two and more) under Apostille	279

Change in company structure

20	Change of company name	249
21	Change of company address	249
22	Change of Director	249
23	Change of Shareholder: sale-purchase of shares inside the group with an instrument of transfer (excluding government fees depending on company's activity and value of share)	249
24	Change of Beneficial owner	990
25	Amendments to the Articles of Association	449
26	Additional Issue of shares (excluding government fees)	249
27	Reduction of share capital (excluding government fees and court costs)	249
28	Company liquidation (winding up)	2990
29	Obtaining confirmation of offshore status	from 1999
30	Company deregistration (strike off)	499
31	Restoration of the company (excluding government fees and court costs)	249
32	Company transfer to another service provider	199
33	Change of company details or client in bank's records	249

Other registration procedures

34	Company search at the Registrar of Companies:	
	Certified by the Registry	49
	Under Apostille	79
35	Receiving LEI code (including registration fee)	399
36	Annual maintenance / renewal of the LEI code (including fee)	249

Other services

37	Support in opening of a bank account	1490
38	Documents delivery / per delivery	from 60
39	Overseas business trip of an employee at the client's request (per day, including arrival and departure dates). Extra costs for accommodation and flight expenses are applied	1200

Service description

Cost, €

Bookkeeping

40 Bookkeeping

Per month 99

Per year 999

Penalties for late payment

41 1 month (% of invoice amount) 10%

2 months (% of invoice amount) 20%

3 months (% of invoice amount) 30%

Over 3 months termination
of service

YouReg gives you easy, fast and friendly way to incorporate or administrate your company with confidence and compliance to all updated legal requirements and local regulations.

Get your own company just in 25 minutes!

